



**MUNICIPALITY OF SOUTHWEST MIDDLESEX**

**REGULAR COUNCIL MEETING**

**MINUTES**

**Wednesday, December 15, 2021, 7:00 PM**

**COUNCIL PRESENT:** Mayor Allan Mayhew, Deputy Mayor Marigay Wilkins, Councillor Christa Cowell, Councillor Mark McGill, Councillor Doug Bartlett, Councillor Martin Vink, Councillor Mike Sholdice, Councillor Amy Choi

**STAFF PRESENT:** Jill Bellchamber-Glazier, CAO-Clerk, Kristen McGill, Treasurer, Greg Storms, Director of Operations, Colin Shewell, Fire Chief, Andrew Neely, Drainage Superintendent, Stephanie Poirier, Planner, Barbara Pinnell, Deputy Clerk

**ALSO PRESENT:** John Mascarin from Aird & Berlis was present serving as the municipality's Integrity Commissioner

**via Electronic Participation**

**Meeting can be viewed at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

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**1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor Mike Sholdice declared a conflict on this item. (I, Councillor Mike Sholdice, declare a potential direct pecuniary interest on Council/Committee Agenda Dated December 15, 2021, Item No. 4.a., Item Title Code of Conduct for the following reasons: Pecuniary Interest - Named.)

Councillor Sholdice - section 4 a - Integrity

- 2.a Councillor Mike Sholdice - DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

I, Councillor Mike Sholdice, declare a potential direct pecuniary interest on Council/Committee Agenda Dated December 15, 2021, Item No. 4.a., Item Title Code of Conduct for the following reasons: Pecuniary Interest - Named.

**3. ADDITIONS TO THE AGENDA**

THAT the Regular Agenda of Council dated December 15, 2021 be accepted as presented

#2021-354

**Moved by** Councillor Doug Bartlett

**Seconded by** Councillor Mike Sholdice

THAT the Regular Agenda of Council dated December 15, 2021 be accepted as presented

Carried

**4. DELEGATIONS AND PRESENTATIONS**

- 4.a Code of Conduct Complaint 2021-01 Integrity Commissioner Report

John Mascarin, Aird & Berlis, was available as the Municipality of Southwest Middlesex's Integrity Commissioner to present the report.

Councillor Doug Bartlett was absent at 7:25 p.m.

Councillor Doug Bartlett returned at 7:27 p.m.

#2021-355

**Moved by** Deputy Mayor Marigay Wilkins

**Seconded by** Councillor Mark McGill

THAT Council reprimand Councillor Sholdice for his breach of the Code of Conduct and suspend Councillor Sholdice's remuneration for a period of 30 days.

Recorded Vote:

Against (2): Mayor Allan Mayhew, and Councillor Martin Vink

Carried (5 to 2)

**5. CONSENT AGENDA**

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a. to 5.g. and approve the December 8, 2021 DRAFT Budget Meeting Minutes

#2021-356

**Moved by** Councillor Doug Bartlett

**Seconded by** Councillor Christa Cowell

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a. to 5.g. and approve the December 8, 2021 DRAFT Budget Meeting Minutes; and that item 5. d. be included under New Business for discussion.

Carried

- 5.a December 8, 2021 DRAFT Budget Meeting Minutes
- 5.b Middlesex County Economic Development & Tourism Department 2021 Update
- 5.c Fire Committee Meeting - Brooke Alvinston - August 31 2021 - Minutes
- 5.d St. Catharines Resolution - Premier Notification - National Childcare Program
- 5.e Middlesex-London Board of Health Meeting Update - November 18, 2021
- 5.f St. Clair Region Conservation Authority Board Appointment 2022
- 5.g Glencoe Animal Shelter 2021 Report

**6. COMMITTEE OF ADJUSTMENT**

**7. PUBLIC MEETINGS**

**8. STAFF REPORTS**

- 8.a Fire
- 8.b Administration

**1. Request to Submit Minor Variance Application - 6460 Riverside Drive**

Mayor Mayhew is absent at 7:48 p.m. Deputy Mayor Wilkins is now the Chair.

#2021-357

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Mark McGill

**THAT** Council resolve that Section 45 (1.4) of the Planning Act does apply for minor variance applications made before the second anniversary of the day on which the by-law was amendment, and as a result, the applicant be permitted to apply for a minor variance for a lot known municipally as 6460 Riverside Drive.

Carried

**2. Glen Meadows Subdivision Glencoe – Development Agreement**

Mayor Mayhew returned to the meeting at 7:52 p.m

#2021-358

**Moved by** Councillor Mark McGill

**Seconded by** Councillor Doug Bartlett

THAT Council approve by by-law a subdivision development agreement between the Municipality of Southwest Middlesex and 2730646 Ontario Ltd o/a Glen Meadows and Wayne Richard Turner (collectively known as the Subdivider)

Carried

**3. Site Plan Agreement – Kemptopia Developments Inc.**

#2021-359

**Moved by** Councillor Martin Vink

**Seconded by** Councillor Amy Choi

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Kemptopia Developments Inc. for the development of lands municipally identified as 282 Main Street, Glencoe, Ontario and legally described as Part Lot 5, Plan 413, Part 1, Plan 33R-20652.

Carried

8.c Building

**1. Building Report - November, 2021**

Mayor Mayhew is now absent at 7:55 p.m.

#2021-360

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Mark McGill

THAT Council accept the Building Department Report, November, 2021 for information.

Carried

8.d Finance

8.e Operations

**1. Arena Renovation Project, ICIP Community, Culture & Recreation Stream, Rehabilitation & Renovation Intake**

Mayor Mayhew returns at 8:04 p.m. and resumes as Chair.

#2021-361

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Mark McGill

THAT Council receive the Arena Renovation Project, ICIP Community, Culture & Recreation Stream, Rehabilitation & Renovation Intake Report for information.

Carried

**2. Bridges & Culvert Inspections-Project Management**

#2021-362

**Moved by** Councillor Christa Cowell

**Seconded by** Deputy Mayor Marigay Wilkins

THAT council approves the appointment of Spriet Associates as the Project Manager for the 2022 Bridges & Culvert priority projects;

AND THAT Spriet Associates prepare designs for the priority projects, and tender these projects;

AND THAT staff report back to council the results of the tendering process for each area.

Carried

**3. Wiley Drain - McCahon Branch 2 reconstruction – Section 78 Improvement**

#2021-363

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Martin Vink

THAT council accept the request filed under Section 78 of The Drainage Act for Range 2N Pt Lot 21 Wiley Drain – McCahon Branch 2 reconstruction;

AND THAT council appoint Spriet Associates to write a report under Section 78 of The Drainage Act for Range 2N Pt Lot 21 Wiley Drain – McCahon Branch 2 reconstruction;

AND THAT the Drainage Superintendent contact St. Clair Region Conservation Authority and all other authorities to ensure legal compliance.

Carried

**4. McCahon– Nemeth Drain – Section 78 Improvement**

#2021-364

**Moved by** Councillor Doug Bartlett

**Seconded by** Councillor Martin Vink

THAT council accept the request filed under Section 78 of The Drainage Act for Range 1N Pt Lot 17 McCahon Nemeth improvement and extension downstream;

AND THAT staff send out notices or scoping meeting with property owners on the drain to determine the extent of work;

AND THAT the Drainage Superintendent contact the Lower Thames Valley Conservation Authority and all other authorities to ensure legal compliance.

Carried

**5. New Municipal Drain - Section 4 Petition**

#2021-365

**Moved by** Councillor Martin Vink

**Seconded by** Deputy Mayor Marigay Wilkins

THAT council accept the Petition filed under Section 4 (1) (a) owner of Range 2N Lot 18 Range 1N Lot 18 (former Mosa township) of The Drainage Act to incorporate an existing drain as a municipal drain for legal outlet;

AND THAT staff send out notices or scoping meeting with property owners on the drain to determine the extent of work;

AND THAT the Drainage Superintendent contact St. Clair Conservation Authority and other authorities to ensure legal compliance.

Carried

**6. Stocking Drain – Branch Line No. 2 – Section 78 Improvement**

#2021-366

**Moved by** Councillor Mark McGill

**Seconded by** Councillor Mike Sholdice

THAT council accept the request filed under Section 78 of The Drainage Act for Conc. 2 of Lot 19 & 20, to reconstruct the Stocking Drain – Branch Line No. 2

AND THAT the Drainage Superintendent contacts St Clair Region Conservation Authority and other authorities to ensure legal compliance;

AND THAT staff send out notices for a scoping meeting;

AND THAT the Drainage Superintendent report back to council after these items have been completed.

Carried

**9. NOTICE OF MOTION**

**10. CORRESPONDENCE AND PETITIONS**

**11. UNFINISHED BUSINESS**

**12. NEW BUSINESS**

#2021-367

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Amy Choi

THAT Southwest Middlesex Council support the resolution of the City of St. Catharines encouraging the Premier of Ontario related to a National Childcare Program.

Carried

**13. COUNTY COUNCIL AND CONFERENCE UPDATE**

**14. ANNOUNCEMENTS**

The food drive by the Glencoe Agricultural Society ...

**15. CLOSED SESSION**

**16. BY-LAWS**

THAT By-law No. 2021/042, By-law No. 2021/113 and By-law No. 2021/114 be given first, second, third and final reading.

#2021-368

**Moved by** Councillor Mike Sholdice

**Seconded by** Councillor Mark McGill

THAT By-law No. 2021/042, By-law No. 2021/113 and By-law No. 2021/114 be given first, second, third and final reading.

Carried

16.a By-law No. 2021/042 - Subdivision Agreement with 2730646 Ontario Ltd.

16.b By-law No. 2021/113 - Site Plan Agreement - Kemptopia Development Inc.

16.c By-law No. 2021/114, December 15, 2021 Confirming

**17. FUTURE MEETINGS (subject to change)**

17.a 2022 Council/Committee Meetings

**18. ADJOURNMENT**

The Mayor adjourned the meeting at 8:34 p.m.